

Confidential

National Security Education Plan 2022-2023

King Ling College

Area and measure item	Assessment / Evaluation	Implementation particulars	Teacher-in-charge	Resources needed / Remarks
SCHOOL ADMINISTRATION				
1. Supervising / monitoring	Regular meetings	<ul style="list-style-type: none"> In addition to the work of school administration committee and the Chinese heritage specialist committee, each dept and unit has at least three meetings every school year where national education tasks, where applicable, are listed and reviewed. 	Various depts/units	<ul style="list-style-type: none"> For emergent matters, the Principal, the vice principals, and the two new assistant principals will discuss and have a consensus first before the matters are tabled for the school administration committee or crisis management committee. Because of a handful of overlapping members, further consensus will be easily reached with some finetuning. Resources: more courses and their substitute teachers needed for school leaders to improve.
2. Morning assemblies	Regular meetings and evaluations	<ul style="list-style-type: none"> The administration emphasizes the importance of discipline among staff and students. Students assemble quietly to let teachers inspect their uniforms and posture. School important messages from different teachers and student leaders are announced, in addition to the weekly national flag raising for selected 	Various teachers	<ul style="list-style-type: none"> Flag raising is conducted every school day where classroom lessons are in session. A pre-day function / ceremony will be held to honor the first of January, July, and October. In addition, the Principal, Vice Principals, and duty teachers will preside over the flag raising ceremony on every school Friday morning with selected classes; student leaders and students interested are trained as flag raisers, followed by Putonghua

		<ul style="list-style-type: none"> Library staff double check the student loan book to align with its public library status before it leaves the library. 		
5. Staff discipline	Staff meeting and announcements	<ul style="list-style-type: none"> The principal reminds school members that they should not engage themselves in illegal activities; the school will not shy away from engaging law enforcement units should school members break any laws. 		<ul style="list-style-type: none"> New teachers will be assigned a mentor. Teachers, new and veteran alike, will be reminded the importance of national security education. They are also advised that, during online lessons, there will be household members sitting in lessons, in addition to their own students; professionalism must be observed. <u>Resources:</u> more new teacher courses for them to understand their enhanced role. New staff, and contract-renewal staff, are advised to read carefully the contract before signing. In particular, they are drawn to the clauses of disclosure of information and teaching ethics in the contract.
STAFF TRAINING				
6. Understanding the laws	At least 10% of teachers (establishment) have taken a seminar / course each year on a voluntary basis.	<ul style="list-style-type: none"> Teachers are asked to enroll in EDB-approved courses on basic law and national security law education. 	All teachers	<ul style="list-style-type: none"> Heads of team/unit/dept are encouraged to draft a written procedure for student-related functions to make sure the details are up-to-date and in line with health, safety, and security education needs. <u>Resources:</u> recurrent monthly courses for teachers to enroll.
7. In-house	At least a one-hour	<ul style="list-style-type: none"> Staff development days will 	School	<ul style="list-style-type: none"> Invited speakers: the school invited

		<p>department on the intranet for at least five years. Department heads will vet exam papers before they are passed to respective VPs or APs (different KLAs) for second vetting and approval, before the Principal endorsing the papers. VPs and APs also inspect marked student homework department files, annual plans, and evaluation reports.</p>		<ul style="list-style-type: none"> Chinese education is conducted through Chinese heritage programs and class lessons throughout the KLC education. <p><u>Resources:</u> time management workshops for teachers to learn to fit in all items taught during class time.</p>
10. Form 3 electives	Subject meetings, deliverables	<ul style="list-style-type: none"> Form 3 electives aim at deliverables which emphasize values education and entrepreneurship education. 	Various depts	
STUDENT GUIDANCE, DISCIPLINE, AND SUPPORT				
11. 中華茶藝文化學習班	考試合格將獲發證書	<ul style="list-style-type: none"> 課後舉行 約 4 節課 	中華文化發展組組員	<ul style="list-style-type: none"> 通過傳統茶藝學習，增加學生對中華文化之認識
12. Tea Time	<p>-Observation on students participation in the activity</p> <p>-Worksheet about the knowledge of different types and</p>	<ul style="list-style-type: none"> 4 assemblies for each form 1 lunch time session Tea leaves and tea pot sets, worksheets, questionnaire, books, internet resources 	<p>Ms Cho PS (TL, Moral and Civic Education)</p> <p>Ms Tse KM (Bio, Guidance Section)</p>	<ul style="list-style-type: none"> Tea for all: more school members learn about the national beverage and its impact to the world. <p><u>Resources:</u> more tea selections for students.</p>

		Programs, Student Activities Support Grant		
16. Mainland cultural exchange tour	Improve the understanding about the history of China in different periods	<ul style="list-style-type: none"> ● Once every two years 	Lo CH	<ul style="list-style-type: none"> ● Site-visit experiences to enhance understanding and knowledge. <u>Resources</u>: more funding for students to visit the less-traveled spots in China.
17. Proper behaviors and etiquettes for different needs	End-of-year discipline meeting evaluation	<ul style="list-style-type: none"> ● Students will learn respect and etiquette for ceremonies, such as school opening, sports days and other ceremonies with flag raising and lowering. ● Students will learn to respect each other despite their differences in cultures, backgrounds and opinions. ● Students will learn the consequences of breaking the laws and the assistance they can receive from NGOs. 	Discipline	
18. S4 Inter-Class Folk Song Singing Contest	Students' performance, scores, and audience spirit	<ul style="list-style-type: none"> ● Post-exam period 	Student affairs: Chu KY Liu PP	<ul style="list-style-type: none"> ● Putonghua songs are required, to reiterate school's Putonghua spirit in Chinese education, and its aesthetic and melodic power. <u>Resources</u>: more current popular songs should be set up as a bank.
19. Introduction of Positive Psychology - Character Strength : Humility	Observation in the lessons from class teachers - Worksheets in the lessons from students	<ul style="list-style-type: none"> ● Assemblies, also through employments of PPT / gifts / worksheets 	Sze MH	<ul style="list-style-type: none"> ● Empathy, sympathy, and humility for human kinds are educated. <u>Resources</u>: additional manpower for guidance section.