

Confidential  
National Security Education Plan 2023-2024 revised  
King Ling College

Area and measure item	Assessment / Evaluation	Implementation particulars	Teacher-in-charge	Resources needed / Remarks
SCHOOL ADMINISTRATION				
Internal meetings and notices	Meeting conclusions  Class performance	<ul style="list-style-type: none"> <li>● In addition to staff meetings, the Principal issues all-teacher Eclass messages regularly, reminding teachers to focus on academic development, including national (security) education, and student developments. Messages also include reminders for teachers' own professional development to meet EDB's latest requirements.</li> <li>● The Principal writes monthly messages in school website on the 16 security issues listed. English teachers in junior classes use the messages for unseen dictation.</li> </ul>	Anson Yang, Principal and overall coordinator of the national security education and its development to lead various depts/units	<ul style="list-style-type: none"> <li>● <u>Resources</u>: more courses and their substitute teachers needed for school leaders to improve.</li> <li>● New teachers have difficulties enrolling in Mainland courses owing to space issues.</li> </ul>
EDB's mandates and instructions	Observations and reports	<ul style="list-style-type: none"> <li>● EDB circulars are forwarded to sections concerned, to allow a harmonious campus and help students develop positive values in life.</li> <li>● Members of the school are informed that they should abide by laws applied to Hong Kong.</li> </ul>	The Principal	<ul style="list-style-type: none"> <li>● For emergent matters, the Principal, the vice principals, and the two assistant principals will discuss and have a consensus first before the matters are tabled for the school administration committee or crisis management committee.</li> <li>● Related off-campus seminars will be introduced.</li> </ul>

		<ul style="list-style-type: none"> <li>● Posters of national (security) education are posted in staff rooms as constant reminders of the message teachers should educate students.</li> </ul>		<ul style="list-style-type: none"> <li>● <u>Resources</u>: EDB packages on different topics would ease vetting pain for these talks.</li> <li>● <u>Resources</u>: Some EDB circulars are ready short notice, especially activities.</li> </ul>
Tenders and service providers issues	No irregularity reports	<ul style="list-style-type: none"> <li>● New tenders, speakers and visitors are asked to abide by laws applicable to Hong Kong, including those concerned national security. The Principal vets all proposals and job duties carefully and makes sure no harming to national security before approving the tasks.</li> </ul>	Vice Principals	<ul style="list-style-type: none"> <li>● Campus for community use: the school is very reluctant to open its campus for community use for fear that outsiders might plant unwanted objects which pose security concerns. However, seeing the remoteness in the area, the campus facilities were loan out to the community for different services, for example, Hong Sing Resident Association, Poll Station, Swim School, in the past. These organizations will be briefed that their messages to participants must not endanger national security. The school will seek government support and advice if we suspect otherwise. <u>Resources</u>: more public facilities to be available for these parties, so that campus remains student-use only.</li> </ul>
STAFF MANAGEMENT				
Government regulations	No irregularity reports	<ul style="list-style-type: none"> <li>● All staff are asked to conduct themselves professionally and observe EDB circulars, especially 7/2021.</li> </ul>	The Principal	<ul style="list-style-type: none"> <li>● <u>Resources</u>: Because of the large amount, the literatures may not receive immediate attention as they should. More staff manpower to assign to school will ease the workload on security.</li> </ul>

Qualifications of newly-hired teachers	Meeting conclusions	<ul style="list-style-type: none"> <li>● Newly-hired teachers to obtain the test requirements on basic laws and national security laws.</li> <li>● The Principal and school development team meet with the new teachers a few times before school begins in September.</li> </ul>	Ma WC	<ul style="list-style-type: none"> <li>● New staff, and contract-renewal staff, are advised to read carefully the contract before signing. They are drawn to the clauses of disclosure of information and teaching ethics in the contract.</li> <li>● Teachers, new and veteran alike, will be reminded the importance of national security education. Professionalism must be observed. New teachers will be assigned a mentor.</li> <li>● <u>Resources</u>: more new teacher courses for them to understand their enhanced role.</li> <li>● <u>Resources</u>: Newly-hired teachers' qualifications may not be checked in time by the government offices.</li> </ul>
Recent instructions and laws	Meeting conclusions	<ul style="list-style-type: none"> <li>● Teachers are reminded in all staff meetings to read and observe EDB's guidelines of conducts issued in December 2022.</li> </ul>	Ma WC	<ul style="list-style-type: none"> <li>● To ensure the details of all activities are up-to-date and in line with health, safety, and security education needs, heads of team/unit/dept are encouraged to draft a written procedure for student-related functions.</li> <li>● <u>Resources</u>: recurrent monthly courses for teachers to enroll. Substitute teachers needed before teachers can be released to such courses.</li> </ul>
School spirit and professionalism	Stakeholders' surveys	<ul style="list-style-type: none"> <li>● The school spirit handed down by the sponsoring body</li> </ul>	School development	<ul style="list-style-type: none"> <li>● The spirit of upholding Chinese heritage and dignifying humanity</li> </ul>

		creates a harmonious work environment for all.	team	embodies the core of national education.  ● Teachers are expected to exercise the highest level of decorum.
Appraisal exercises	Appraisal feedbacks	<ul style="list-style-type: none"> <li>● There are class observations in the first and second terms; new teachers are being observed by the Principal every year before they enter the permanent status.</li> <li>● All staff have periodical appraisal exercise with the school. Every two years, teachers received a written document on the work and expectation, the next written documents will be given in May 2024.</li> </ul>	Academic Section, The Principal	<ul style="list-style-type: none"> <li>● In addition to class observations, there are book checks by VPs and APs in different KLAs. They all form a systematic teacher development opportunity.</li> </ul>
New teacher training	Meeting conclusions	<ul style="list-style-type: none"> <li>● Teachers are reminded the need to continue develop themselves, especially those who seek promotion positions.</li> <li>● New teachers should also attend training courses in the Mainland.</li> </ul>	School development team	<ul style="list-style-type: none"> <li>● <u>Resources</u>: More courses to open in the evenings to allow teachers attendance, without sacrificing time tabled lessons on campus.</li> </ul>
EDB training courses	Teachers' input after training	<ul style="list-style-type: none"> <li>● Teachers will attend EDB courses on basic laws and national (security) education to the best they can.</li> </ul>	All teachers	<ul style="list-style-type: none"> <li>● <u>Resources</u>: More courses to open in the evenings to allow teachers attendance, without sacrificing time tabled lessons on campus.</li> </ul>
Service providers and tutors	No irregularity reports	<ul style="list-style-type: none"> <li>● All service providers and ECA tutors are asked to abide by laws applicable to Hong</li> </ul>	All teachers	<ul style="list-style-type: none"> <li>● Invited speakers: the school invited speakers for teachers and students from time to time. For</li> </ul>

		Kong, including those concerned national security.		<p>example, in the coming year, Careers Section will invite alumni to share their learning experience with current senior students; Guidance Section will invite voluntary speakers for its programs; and the like. Speakers will be briefed that their messages to participants must not endanger national security. The school will seek government support and advice if we suspect otherwise.</p> <ul style="list-style-type: none"> <li>● <u>Resources</u>: EDB packages on different topics would ease vetting pain for these talks.</li> </ul>
LEARNING AND TEACHING				
Cross curriculum messages	Teachers' input after collaboration	<ul style="list-style-type: none"> <li>● With the implementation of senior CS lessons, and the forthcoming junior CS lessons beginning September 2024, alongside the changes made in the moral and civic education lessons, students will have ample inputs on national (security) education.</li> <li>● Senior teachers and veteran teachers will be asked to chaperone students on CS Mainland trip before the newer teachers. Such arrangements not only decompartmentalize learning, but also ease the complication of duty turns.</li> </ul>	Various depts	<ul style="list-style-type: none"> <li>● KLAs are suggested to focus more on national security education at different Forms to allow scaffolding, decompartmentalization, and spiral learning, and to allow teachers to have a systematic agenda for values, safety and security at each Form:</li> <li>● Form 1: Arts &amp; physical education</li> <li>● Form 2: Science &amp; English education</li> <li>● Form 3: PSH education</li> <li>● Form 4: Math and Technology education</li> <li>● Chinese education is conducted through Chinese heritage programs and class lessons throughout the KLC education.</li> </ul>

				<ul style="list-style-type: none"> <li>● <u>Resources</u>: time management workshops for teachers to learn to fit in all items taught during class time.</li> <li>● The school wishes to have Form 4 and 5 students to go on CS trip together, so that the junior form students can have a special time table for mass lecture lessons and ECA.</li> </ul>
Messages related to lessons	Regular observations	<ul style="list-style-type: none"> <li>● Teaching materials are vetted among teachers of the same form and by the panel head; they are filed for future inspections.</li> <li>● The regular inspections on proper use of bulletin boards, including languages and messages, are on-going duties done by class teachers, members of discipline section, academic section, and home affairs section.</li> </ul>	Principals	<ul style="list-style-type: none"> <li>● Regular practice is easily seen during class observation. The Principal also enters classrooms unannounced; he will confirm that teachers' classroom performance is always at its best.</li> </ul>
Vetting and revising	Meeting conclusions	<ul style="list-style-type: none"> <li>● Cross curriculum resources team lead the various academic resources initiatives; vice principals and assistant principals check files at the year end, in addition to vetting KLA exam papers.</li> <li>● New books or books to check out are cross-referenced with the library stock in the public libraries. Only public libraries materials will be circulated.</li> <li>● Textbooks and library books</li> </ul>	All teachers	<ul style="list-style-type: none"> <li>● The two-/three-tier mechanism minimizes the errors found in teaching and exam materials.</li> </ul>

		<p>are all inspected by subject teachers and library clerks before they go into circulations; the Principal vets all in-coming pamphlets to make sure they are free from harming national security before they are disseminated.</p> <ul style="list-style-type: none"> <li>● Student Union, Houses, and Prefect Board are different student leader groups to develop leadership and their ability to positively educate peers, as well as preventing misbehaved situations.</li> </ul>		
STUDENT GUIDANCE, DISCIPLINE, AND SUPPORT				
Preventive measures and assistance	No irregularity reports	<ul style="list-style-type: none"> <li>● Students are briefed the school regulations and their duties to follow instructions and laws.</li> </ul>	Discipline Section and all teachers	<ul style="list-style-type: none"> <li>● Junior students are deemed to be more mischievous; but no danger on national security is foreseen.</li> <li>● Discipline section will give a talk to new students' parents in August 2023.</li> </ul>
Follow up measures and punishments	No irregularity reports	<ul style="list-style-type: none"> <li>● Misbehaved students would be properly disciplined and guided to the right track; the school made it clear that law enforcement personnel would be called upon should circumstances arise.</li> </ul>	Guidance section and all teachers	<ul style="list-style-type: none"> <li>● There are a handful of teachers who hold both discipline and guidance seats. They understand the need to discipline misbehaved students, and to guide them back on the right track.</li> </ul>
HOME SCHOOL				

COOPERATION				
Regular parent talks and PTA meetings	Surveys on parents	<ul style="list-style-type: none"> <li>● Close contact with parents and families. Talks with parents are conducted on a regular basis, including messages on national (security).</li> <li>● Parents will be asked to take their children to visit the local museums to enhance the family's knowledge of Chinese heritage.</li> </ul>	Chiu MY and PTA	<ul style="list-style-type: none"> <li>● Parents are informed of the national security education their children are receiving at school, in addition to PTA messages.</li> <li>● The Principal, and the Vice Principals keep close contact with REO officers and school liaison officer (Officer Ching this year); the Principal makes it clear to parents that the school will engage government assistance when in doubt.</li> <li>● <u>Resources</u>: visits to law enforcement facilities will be coordinated.</li> </ul>

ENDS

YU Che Fan  
Supervisor  
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